"We create innovative thinkers for a dynamic world"

Book	Policy Manual
Section	0000/1000 - Community/Board Operations
Title	Agenda Format/Preparation and Dissemination
Code	1205
Status	Second Reading
Adopted	January 11, 2000
Last Revised	March 12, 2019
Prior Revised Dates	12/30/2016;

RECOMMENDATION: REMOVE

~~AGENDA FORMAT/PREPARATION AND DISSEMINATION~~

~~To expedite the business of the Board, the Superintendent in cooperation with the Board Chairperson shall prepare an agenda outlining the matters to be brought to the Board's attention.~~
~~The basic format of the agenda shall be as follows:~~

1. ~~Call to Order and Pledge of Allegiance~~
2. ~~Additions to the Agenda~~
3. ~~Report from the Superintendent~~
4. ~~Public Comment~~
5. ~~Priority Discussion/Action Items~~
6. ~~Continued Discussion/Action Items~~
7. ~~Consent Agenda~~
8. ~~Reports from Board Committees~~
9. ~~Reports from Board Liaisons~~
10. ~~Board Announcements and Information Items~~
11. ~~Public Comment on New Issues Raised or Subjects Developed~~
12. ~~Adjournment~~

~~Items of business may be suggested by any Board member for inclusion on the agenda. Items of business may also be suggested by any staff member or citizen of the district, but inclusion of such items on the written agenda shall be at the discretion of the Superintendent and the Board Chairperson.~~
~~The Board shall follow the order of business set up by the agenda unless the order is altered or new items added by general consent of the Board during the meeting. Business not included on the agenda may be considered and acted upon if two-thirds of the members vote to do so. In the event Board of Education business is not concluded by 11:00 p.m., a motion to continue the meeting beyond that hour must be made and approved.~~
~~The agenda, together with all supporting materials, shall be distributed to Board members at least 48 hours prior to Board meetings to permit them to give items of business careful consideration. The agenda shall also be made available to the press and~~

~~representatives of the community and staff groups upon request.~~
~~The agenda for regular meetings shall be available to the public and filed at least 24 hours before the meeting in the Board of Education office and in the office of the Town Clerk.~~

Legal	Connecticut General Statutes 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of meetings to be filed. Notice of special meeting. Executive sessions. (subsection (a) re agenda)
Cross References	9325.2 - Quorum